

<p style="text-align:center">NOVATO UNIFIED SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE</p>
--

Wednesday, January 24, 2007

5:00 – 7:00 PM

Room 202

DRAFT MINUTES

Members Present: Rick Goodrich, Tom James, Dean Moser, Jack Watson

Others Present: Tom Cooper, guest; Paul Deloria, guest; Michelle Howard, Project Coordinator; Derek Knell, Trustee; Stuart Kennedy, guest; Jackie Kerwin, guest; John Silvestrini, Director of Facilities/Construction

1. CALL TO ORDER

Committee Chair Dean Moser called the meeting to order at 5:05 pm.

2. PUBLIC COMMENT

There was no public comment.

3. ACTION: Approval of the Minutes

The minutes of the Citizens' Oversight Committee meeting of December 20, 2006 were approved as amended.

4. Performance Audit:

Vern Webber with Total School Solutions presented to the committee the annual performance audit. The program is 60% expended. The District was commended with good management of funds with only minor findings. The program is in full compliance with state laws. The District corrected and improved the minor findings from last year. The committee voted to table approval of the audit until adequate time for them to review the audit in full. The committee will vote for approval at the next meeting.

5. STAFF REPORTS:

- **Summer Bond Update:**

San Marin project is complete except for punch list items. San Ramon B pod is 35% complete. This pod is scheduled for completion in April then move to A pod. Staff is very happy with the modernization.

Meadow Park, Novato, Hill, Lu Sutton, Pleasant Valley, San Marin plans are either approved or waiting approval at DSA. Lu Sutton will bid next month. Novato Roof, San Ramon Exterior Paint will also be completed this summer. The fields at Novato, Loma Verde, and half of Lu Sutton will be completed this summer.

- **Master/Expenditure Budget Update:**

Staff was unable to update the report. The committee asked that once completed to forward via email to the committee.

6. DISCUSSION

- **Survey Update:**

The sub committee presented the proposed survey questions. The committee gave the go ahead with posting the new survey questions with survey monkey.

- **Adopt a School:**

The members of the committee agreed to adopt the following sites. The only site not accounted for is Olive.

Member	Site	Member	Site
Jackie Kerwin	Hamilton	Dean Moser	Loma Verde San Jose
Paul Deloria	Lu Sutton Novato	Stuart Kennedy	Lynwood
Tom James	Pleasant Valley San Ramon	Tom Meehan	Rancho
Tom Cooper	Hill	Jack Watson	Sinaloa San Marin
Rick Goodrich	Novato		

- **New Committee Members:**

Committee Chair, Dean Moser requested that the approval of the new members be placed on the February 6th or 27th Board meeting.

7. OPEN AGENDA

- There were no open agenda items.

8. ITEMS FOR THE NEXT AGENDA

- Performance Audit
- New Members
- Survey
- Board Presentation

9. ADJOURNMENT

The Committee voted unanimously to adjourn the meeting at 6:55 pm.