

NUSD BOARD POLICY ON ACADEMIC INTEGRITY

CHEATING

Cheating is the act of obtaining or attempting to obtain credit for academic work through dishonest means. Collusion is a secret agreement or cooperation especially for an illegal or deceitful purpose. Cheating/collusion includes but is not limited to:

1. Copying, in part or whole, or otherwise acquired from another's examination, paper [including homework assignments], mathematical calculation(s), research, creative project or the like;
2. Submitting as one's work an examination, paper mathematical calculation(s), research or creative project, or the like which has been purchased, borrowed, or stolen;
3. Intentional falsification or invention of data or a source in an academic exercise;
4. Using notes, or materials not specifically authorized by the instructor during an examination;
5. Any collaboration between a student and another person at times or in ways not permitted by the instructor;
6. Intentional falsification of academic records;
7. Providing materials, notes, or assignments willingly or unwillingly to someone else.

PLAGIARISM

Plagiarism is the act of obtaining or attempting to obtain credit for academic work by representing the work of another as one's own without the necessary and appropriate acknowledgment. Plagiarism includes but is not limited to:

1. Taking a fact or idea from another source (including text found on the Internet) and presenting it in your own words without identifying the source.
2. Using some wording from a source, identifying the source, but not using quotation marks to identify the exact words of the source.
3. The act of incorporating another's intellectual or creative work such as musical composition, computer program, photograph, painting, drawing, sculpture, research, the like, as one's own.
4. Copying one or more sentences from a source without identifying the source.
5. Turning in a paper written (even in part) by someone else, including a friend or relative who helped you with your paper, with or without that person's knowledge.
6. Turning in another student's work.
7. Turning in a paper purchased or otherwise obtained from a paper mill or other source or that was published in whole or in part elsewhere.

CONSEQUENCES

First Offense

1. Student receives no credit for the assignment
2. Letter sent home to guardian(s).
3. Conference with administrator.

Second Offense

1. Student receives no credit for the assignment.
2. Reduce course grade by one letter grade in class where second offense occurred.
3. Conference with teacher, guardian(s), department head and administrator.
4. Record in permanent file.

Third Offense

1. Student receives no credit for the assignment.
2. Grade in course where third incident occurs reduced to failing.
3. Conference with administrator.
4. Suspension/In-House Suspension
5. Record in permanent file.