



NOVATO UNIFIED SCHOOL DISTRICT

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PARCEL TAX OVERSIGHT COMMITTEE

NEW MEMBER INFORMATION MEETING

MINUTES

March 26, 2019

6:00 – 7:00 pm

Conference Room #114

<u>TIME</u>	<u>TOPIC</u>	<u>PERSON</u>
6:00 pm	Welcome and Introductions Went around the room - each new member and staff introduced themselves and gave some background	Yancy Hawkins
6:10 pm	Parcel Tax Committee (PTOC) Background & Review Documents <ul style="list-style-type: none">Parcel Tax Ballot Language Mr. Hawkins discussed details of the ballot language and pointed out important parts (terms, exemptions, accountability measures).Board Policy and Administrative Regulations Mr. Hawkins discussed this is a Board appointed committee, discussed the details of committee members key roles and responsibilities. Explained this committee is a look back committee. Charge of committee is oversight of Parcel Tax funds. Mr. Hawkins discussed guidelines of members.2016-17 PTOC Annual Report Mr. Hawkins explained the previous Parcel Tax Annual Report and that staff is currently working on 2017-18 to be reviewed	Yancy Hawkins

and approved at April 30, 2019 PTOC meeting. He explained details of Annual Report and summarized.

- Marin County Parcel Tax Summary 2017-18

Mr. Hawkins reviewed the Marin County Parcel Summary for 2017-18 and 2018-19.

- Parcel Tax 2017-18 Budget

Mr. Hawkins discussed budget handout is last years numbers.

Will be presenting the most recent budget numbers at the next meeting April 30th. This is just to get new members up to speed with current PTOC members. He gave a run down on the numbers and amounts spent for each section, etc.

Class size was discussed in detail and input from each member regarding this topic.

Parcel Tax mailer was discussed and difference between Measure A (Parcel Tax) and Measure G Bond (people vs. buildings). Appropriate Parcel Tax spending was discussed in detail.

6:55pm Review Future Meeting Dates Yancy Hawkins
Mr. Hawkins reviewed the next meeting/first PTOC to be April 30, 2019. He discussed what would be reviewed at next meeting.

7:05 pm Adjournment
