



NOVATO UNIFIED SCHOOL DISTRICT

1015 Seventh Street • Novato • CA • 94945 • nusd.org

PARCEL TAX OVERSIGHT COMMITTEE

MINUTES

January 25, 2018

6:00 – 7:00 pm

Conference Room #102

<u>TIME</u>	<u>TOPIC</u>	<u>PERSON</u>
6:00 pm	✓ Welcome and Introductions	Yancy Hawkins
6:05 pm	✓ Public Comment None	
6:10 pm	✓ Approve Minutes from Prior Meetings Minutes from August 24, 2017 approved with one amendment-add attendees to minutes	PTOC
6:25 pm	✓ 2017-2018 Parcel Tax First Interim Budget Mr. Hawkins reviewed the documents with the committee	Yancy Hawkins
6:35 pm	✓ 2018-2019 Budget Advisory Committee Mr. Hawkins summarized the work of the Budget Advisory Committee	Yancy Hawkins
6:45pm	✓ Board Policy and Administrative Regulations Mr. Hawkins discussed the need to update the two documents	Yancy Hawkins
6:55pm	✓ Review Future Meeting Dates Mr. Hawkins discussed sending out email with potential date options	Yancy Hawkins
7:00 pm	✓ Adjournment Adjournment at 7:07pm	

Attended: Yancy Hawkins, Denise McIntyre, Diane Gasson, Ross Ingels, Michelle Roberts, Shelly Scott, Wendy Sissel

Absent: Jackie Sissel