



NOVATO UNIFIED SCHOOL DISTRICT

1015 Seventh Street • Novato • CA • 94945 • nusd.org

PARCEL TAX OVERSIGHT COMMITTEE

MINUTES

April 30, 2019

6:00 – 7:00 pm

Conference Room #102

| <u>TIME</u> | <u>TOPIC</u> | <u>PERSON</u> |
|-------------|---|---------------|
| 6:00 pm | Welcome and Introductions All committee members introduced themselves and gave some background | Yancy Hawkins |
| 6:05 pm | Public Comment None | |
| 6:10 pm | Approve Minutes from Prior Meetings 5.31.18 Minutes approved with 1 change-add Diane Gasson's last name 3.26.19 Minutes approved | PTOC |
| 6:15 pm | Review 2017-18 Final Audited Expenditures Yancy Hawkins gives an overview of the financial handouts-final audited expenditures for Parcel Tax. He also reviewed the programs/services detail and touched on Financial Summary Report. Reserves were discussed in detail. | Yancy Hawkins |
| 6:25 pm | Approve Annual PTOC Report The PTOC Annual Report was reviewed. One addition, Ross Ingels suggested to add to 3rd page "due to additional senior exemptions". Committee agreed and that addition will be made. Lisa Swanson suggested to revise wording of page 3 music and art programs | PTOC |

section. Scott Keen suggested to add positive community comments on back blank area. Could be from local business owners, teachers, etc. Also add recognition i.e. awards, etc.

Michelle Roberts motioned to approved. Ross Ingels second. 5 present 2 absent.

6:35 pm District Budget Update Yancy Hawkins
Not touched on, needed to move on – over on time

6:45pm Parcel Tax Renewal Update Yancy Hawkins
Yancy Hawkins reviewed the TBWB Parcel Tax presentation from 4.16.19 Board meeting as well as the Marin County School District Parcel Tax Summary for 2018-19. Yancy Hawkins discussed the possible election dates.

6:55pm Review Future Meeting Dates Yancy Hawkins
Yancy Hawkins recommends to do this meeting earlier for the next year and have the next audit report come out in the fall. Ashley Albertson will send out email with date options. More like the October timeframe.

7:00 pm Adjournment
Meeting adjourned at 7:28pm

4.30.19 Meeting Attendees:

Alan Harris

Ross Ingels

Scott Keen

Michelle Roberts

Lisa Swanson

Diane Gasson (non-voting)

Yancy Hawkins (Staff)

Ashley Albertson (Staff)

Absent:

Jackie Sissel

Wendy Sissel