

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE



NOVATO UNIFIED SCHOOL DISTRICT

MINUTES OF THE REGULAR MEETING OF THE ICOC

Wednesday, September 30th, 2020

Novato USD District Office

1015 Seventh Street, Novato CA

Due to COVID-19, meeting was held remotely online via Zoom. Public comment was available during the public comment period via Zoom and email.

Members Present: Erich Mesenburg, Jeff Vaillant, Judy Adison- Hight, Sylvia Barry, Ali Iqbal

Members Absent: Brigit Nevin (joined the meeting during the Staff Report)

Others Present: Tom Cooper (Trustee)
Mike Woolard (Executive Director of Facilities)
Melissa Duggan (Bond Project Coordinator)

Call to Order: The meeting was called to order at 6:07 pm

Pledge of Allegiance: Via flag video

Welcome/Announcements:

Mike Woolard explained the new public comment protocols via Zoom and reminded the committee of their role when there are comments addressed to them. Also addressed was an update on beginning the search for Greg Coté's replacement on the Committee.

Approval of the ICOC Agenda for September 30, 2020

MOVED	SECOND	APPROVED
Jeffrey Vaillant	Ali Iqbal	A motion to approve the Agenda for the September 30, 2020 meeting was approved and passed by a vote of 5-0 (Brigit Nevin not present for the vote).

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE



NOVATO UNIFIED SCHOOL DISTRICT

Approval of the ICOC Regular Meeting Minutes for June 22, 2020

MOVED	SECOND	APPROVED
Judy Adison-Hight	Ali Iqbal	A motion to approve the Minutes for the June 22, 2020 meeting was approved and passed by a vote of 5-0. (Brigit Nevin not present for the vote). Prior to approval, Jeffrey Vaillant inquired of a staff report item comment that the CFO would be bringing before the committee any pertinent information regarding program impacts vis a vis any future closing of a campus. Tom Cooper and Mike Woolard commented that any action regarding potential school closure had not yet been brought before the Board of Trustees.

Public Comment

Bruce Bartel joined the Zoom to observe the meeting, and notified the committee that he would not be making a public comment.

Staff Reports:

Bond Facilities Project and Allocation Update

Presentation focused on the Summer 2020 projects, new projects that are in the programming phase for Summer 2021 construction, and an update on the Bond allocation process approved by the board. For Novato High School, construction progress was discussed for the Center for the Arts, the Center for the Sciences, and for the Athletic Field Complex. Both the Center for the Sciences and the Athletic Fields project, although at or near primary completion, are not open yet due to campus Covid 19 restrictions. Sylvia Barry inquired regarding security cameras for the Center for the Sciences, and Mike shared that work with our security consultant under the IT Infrastructure project had been delayed due to Covid, and that we will be engaging back with them after the first of the year. Also updated were the construction progress on the SMHS Performing Arts

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE



NOVATO UNIFIED SCHOOL DISTRICT

Center and on the STEM building, which is in the punch list phase of construction. In answer to a question regarding the process of finishing out construction, Mike explained the role of the specialty construction professionals that work with the architects in reviewing and approving in detail any punch list items that need to be addressed. Additional projects updated in the staff report were the Loma Verde ES and Lu Sutton ES Sanitary Sewer Project, the Novato HS Old Gym and Olive Ave Warehouse Roofing project, and the Loma Verde ES Administration building HVAC installation. Jeffrey Vaillant inquired as to the long term solar contracts the District has with Tesla, and Tom Cooper discussed the 20 year PPA Agreement.

Summer 2021 Planning and Programming was discussed. These projects include a Synthetic Turf Sports Field project and a campus-wide Exterior Finish Replacement at San Marin High School; Lynwood ES site modernization and new kitchen project; and an Olive ES site modernization and construction of a new administration building. Judy Adison-Hight inquired as to the District's decision to use stucco on the SMHS Exterior Finish project instead of a product like Hardy Board. Mike and Tom explained that consideration of lifecycle costs and uniformity were a part of the decision making. A committee made up of San Marin staff members and community members (including Sylvia Barry) had weighed all the options and had made a recommendation regarding stucco.

The discussion regarding potential school closures returned in light of the projects planned at Olive ES and Lynwood ES, with a focus on budgets allocated for each of those projects in case one or the other campus ultimately is closed. Mike and Tom reiterated that when an actual process to begin work regarding school closure comes before the Board, that Measure G project investment and geographic area would be included in the ongoing discussions.

The final topic in the presentation was a review of the Board's work on updating the Measure G Allocation process, and the potential for an acceleration of the next bond sale due to better than expected economic indicators. Erich Mesenburg inquired about Covid 19 delay costs and how

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE



NOVATO UNIFIED SCHOOL DISTRICT

they might be impacting project budgets, and Mike informed the committee of examples of material delays due to Covid.

Discussion/Action:

Annual Report Subcommittee Selection

Sylvia Barry and Judy Adison-Hight volunteered to work on the ICOC Annual Report for the 2019-20 reporting period.

ICOC Meeting Calendar

Due to the adverse smoke conditions, the Summer Site Walk was postponed. The committee preferred an in-person versus virtual construction site visit once the air quality returned to normal. A doodle poll for the site walk and the March meeting would be sent out.

Plans for taking individual or "socially distant" committee member photos will take place during the site walk.

The final agenda will be reviewed/approved by the ICOC Chair and publically posted 72-hours prior to the next meeting.

Adjourned: The meeting was adjourned by Chair Erich Mesenburg, at 7:30 pm.

Witnessed: _____

A handwritten signature in blue ink, appearing to read "mi dykend", is written over a horizontal line.

Vice-Chair of the Independent Citizens' Oversight Committee
Attested to on this 8th day of March, 2021