

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE



NOVATO UNIFIED SCHOOL DISTRICT

MINUTES OF THE REGULAR MEETING OF THE ICOC

October 17, 2020

8:00am – 11:30am

Measure G ICOC Construction Site Walk

San Marin HS

15 San Marin Drive, Novato CA

Members Present: Erich Mesenburg, Jeff Vaillant, Judy Adison- Hight, Ali Iqbal

Members Absent: Sylvia Barry (arrived following Public Comment period), Brigit Nevin

Others Present: Mike Woolard (Executive Director of Facilities)
Melissa Duggan (Bond Project Coordinator)

Call to Order: The meeting was called to order at 8:01am

Pledge of Allegiance

The Pledge was deferred due to no flag present in view.

Approval of the ICOC Agenda for October 17, 2020

MOVED	SECOND	APPROVED
Jeff Vaillant	Ali Iqbal	A motion to approve the Agenda for the October 17, 2020 site walk was approved and passed by a vote of 4-0 (Brigit Nevin, absent, Sylvia Barry, delayed).

Public Comment No public comment was received during the public comment period.

Project Site Walks

San Marin HS Performing Arts Center and STEM Building –

The committee gathered in front of the Performing Arts Center, as Mike Woolard explained the details of the PAC project. Outside, large smoke

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hatches were being readied for when they were to be craned into place on the roof. Mike spoke to the necessary utility of these pieces of equipment. Once inside, the committee walked through the back of the house entrance directly on to the stage. From that viewpoint, Mike explained the lighting grid, acoustic panels and seat installation still to take place. The committee walked through the adjoining classroom, the lobby area, up to the control booth, and saw the mechanical spaces for the building.

The committee next walked through the primarily completed STEM building, observing the ten classroom/lab spaces, the breakout rooms, as well as the additional prep room, staff room, and STEM director office spaces. Mike spoke about the BioTech CTE program being housed in two of the classrooms, built specifically for the program to include an adjoining positive pressure lab space. A question was raised regarding class sizes and the flexibility provided by the design of the classroom partition walls and the classroom furniture installed.

The committee then traveled via personal vehicle to Novato High School, 625 Arthur Street.

Novato HS Center for the Arts, Athletic Field Complex and Center for the Sciences –

As construction is still active at the Center for the Arts, the committee entered through the side opening on to the stage area, being able to get a full view of the house, crossover spaces, the balcony area and the catwalks. A discussion was had regarding any impacts that Covid 19 may have had on the timetable for completion of the project. Mike explained that for the most part, there had not been an impact on construction crew availability, but that material acquisition was slowed down in several areas due to the pandemic. After touring the classroom space, gallery space and the lobby, the committee climbed a construction stairwell to get up to the balcony area to observe its progress.

Leaving the Center for the Arts, the committee walked the entire fully completed Athletic Field Complex project, starting with the synthetic turf baseball field. They then moved on to the synthetic turf softball and

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lacrosse/soccer practice fields. At the time of the walk, the fields were primarily closed except for small group student practices. The five court tennis facility was closed until full in-person school returns.


Walking to the Center for the Sciences, the committee passed the eight portable classroom buildings that will be removed from the site now that the new Center for the Sciences has been built. Construction is complete on the project, and the committee walked through the ten classroom/lab building, complete with a prep/demonstration area, collaborative hallway spaces, a staff room, rest rooms and mechanical spaces. A question was asked about occupancy; Mike explained that although a few teachers were utilizing the space for their remote teaching, that the building is not open to students until the full return to campus.

The committee traveled via personal vehicle to the GMO Warehouse location at 971 "C" Street.

Grounds, Maintenance and Operations Warehouse

This project is primarily complete, and district services have moved into the new 10,800 ft² office and warehouse work space. The committee first walked into the office spaces where Mike explained the fabrication process of the building. After touring the Operations area, including a staff training room, kitchen and mechanical spaces, the committee walked out to the connected three-bay work space. Mike pointed out the energy efficiency components of the building design, and the features that lend to increased productivity with all three services under one roof. Looking out toward the exterior area of the building, a question was asked regarding landscaping clean up and any future installation, which are still in the planning phase.

Adjourned: The meeting was adjourned by Chair Erich Mesenburg at 11:00 am.

Witnessed: 
Vice-Chair of the Independent Citizens' Oversight Committee
Attested to on this 8th day of March, 2021