

MEETING MINUTES

NUSD Mission

Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.

NUSD Vision

NUSD will provide an innovative and personalized learning experience for every student in a caring and supportive environment to develop the knowledge and skills necessary to be successful and productive citizens. NUSD will engage parents, teachers, and our community to actively support our students' growth and learning.

Board Priority/Goals

1. Student and Staff Success
2. Financial Responsibility
3. Facilities Enhancements and Maintenance
4. Communications Expanded to All Stakeholders

Public Comments

Individuals may address the Board of Trustees on agenda items on both the closed session and regular session agenda at the time they are under consideration. At a time so designated on the agenda at a **regular** meeting, individuals may address the Board on non-agenda items of interest to the public that are within the subject matter jurisdiction of the Board.

In general, individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item with a total time limit on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. (Board Bylaw 9323)

Persons wishing to be heard by the Board must complete and submit an individual Request for Public Comment form. A designated District employee will be available at the meeting to assist individuals who are unable to complete the form themselves. To address the Board in written form, please visit [nusd.org](https://www.nusd.org) for instructions.

Attendees

Voting Members

Debbie Butler, President
Diane Gasson, Trustee
Julie Jacobson, Vice President/Clerk
Greg Mack, Trustee
Ross Millerick, Trustee
Magali Limeta, Trustee
Abbey Picus, Trustee

1. CALL TO ORDER AND ROLL CALL - 5 PM

President Butler called the meeting to order at 5 PM.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:01 PM

None

3. CLOSED SESSION AGENDA

4. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:02 PM

- a. **Announcement - Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.**
- b. **With respect to every item of business to be discussed in closed session: Public Employees Discipline/Dismissal/Release**
- c. **With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) Employees Organization: California State Employee Association (CSEA)**
- d. **With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) Employees Organization: Novato Federation of Teachers (NFT)**

5. CALL TO ORDER AND ROLL CALL - 6 PM

President Butler called the meeting to order at 6:01 PM. President Butler reminded the audience that the meeting is being broadcasted on NUSD's YouTube channel at the direction of the Board. The broadcast may capture images and sounds of those attending the meeting.

a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 6:02 PM

a. Board Action in closed session must be reported in open session.

Vice President/Clerk Jacobson reported on action taken in closed session.

b. With respect to every item of business to be discussed in closed session:
Public Employees Discipline/Dismissal/Release - Gave direction

c. With respect to every item of business to be discussed in closed session
pursuant to Gov Code §54957 and §54957.6: Conference with Labor
Negotiators (Francesca Whitcomb, Executive Director of Human Resources)
Employees Organization: California State Employee Association (CSEA) -
Information only

d. With respect to every item of business to be discussed in closed session
pursuant to Gov Code §54957 and §54957.6: Conference with Labor
Negotiators (Francesca Whitcomb, Executive Director of Human Resources)
Employees Organization: Novato Federation of Teachers (NFT) - Information
only

7. APPROVAL OF AGENDA - 6:04 PM

a. The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

President Butler welcomed the student Board members to their first meeting of the school year. President Butler asked for a motion to approve the agenda. Trustee Millerick made a motion to approve the agenda as presented.

Motion made by: Ross Millerick

Motion seconded by: Greg Mack

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

8. APPROVAL OF CONSENT AGENDA - 6:06 PM

a. All Consent items approved by a single action.

President Butler asked for a motion to approve the Consent agenda as presented with an addendum to Consent Item 13c.

Trustee Jacobson made a motion to approve the agenda as presented with an addendum to Consent Item 13c.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

9. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 6:08 PM

a. Questions, Comments and Announcements

Trustee Announcements

- Wished the community a happy Hispanic Heritage Month which takes place September 15 to October 15; gratitude to Lu Sutton Elementary School for recent Latino Celebration
- Announced that Trustee Limeta has been appointed to the California School Board Association (CSBA) Delegate Assembly
- Welcomed student Board members
- Attended San Jose Middle School Drama Room Ribbon Cutting; encouraged community members to attend theater events
- Attended Joint Legislative Advisory Committee (JLAC) meeting
- Gratitude to Food & Nutritional Services team for their hard work providing healthy meals for students
- Attended Back-to-School events at Marin Oaks High School, Loma Verde Elementary School, San Jose Middle School, and Novato High School

- Attended Bond Tours at Olive Elementary School, Hill Education Center, San Jose Middle School, and Sinaloa Middle School featuring new windows, classroom furniture, and fields
- Announced that the School Fuel grant application window is open through September 29; encouraged staff members to apply; Softball Tournament is happening in October

Superintendent Announcements

- Welcomed student Board members
- Gratitude to Tony Albini, Director of Maintenance, Operations, and Transportation, and John Dilena, Project Executive - Greystone West Company, for the Measure G Bond Construction site tour
- Visited San Jose Middle School with Executive Director Julie Synyard
- Attended Sonoma County Office of Education 21st Century California School Leadership Academy (21 CSLA) grant meeting; the 21 CSLA grant will promote teacher leadership and provide anti-racist coaching for administrators and dual language immersion coaching for administrators and teachers
- Shout out to office staff and administrators for smooth start to school
- Announced Lynwood Elementary School Sub-Boundary Meeting on September 27 at 5:30 PM
- Clarification that NUSD does not use pesticides by law and by practice

Student Announcements

Marin Oaks High School - Adriana Avina

- Leadership students are promoting Wellness Hub; culinary class is looking to support the Hub as well
- Whole school field trip has been scheduled to visit the beach as many students informed Principal Early that they had never been to the ocean
- Team building student event next week with games to get to know each other
- Decorating campus for Hispanic Heritage Month; leadership making posters and flags representing many cultures to promote inclusivity

Novato High School - Francesca Calle La Bou

- Moved 9th grade student orientation to the first day of school which provided an opportunity for older students to take the 9th graders directly to their classes which worked out well
- Held Cultural Pride Day and Baile dance
- Administrators have created a student Dance Contract to set the tone of the school dances for the year

- Marin School of the Arts has many events coming up in the fall
- Football games celebrated First Responders this past weekend
- Homecoming theme is "Around the World;" parade: 10/5; football games: 10/7

San Marin High School - Paige Brumley

- Held Associated Student Body (ASB) elections last week
- Homecoming theme is "Eras/Decades;" parade: 9/21; football games: 9/22; dance: 9/23
- Wellness Hub kicked off first event for LGBTQ+ students; new club about drug overdose awareness formed
- Latinx Club hosted events to promote Hispanic Heritage Month

10. PRESENTATIONS - 6:20 PM

a. Novato Adult School

Jennifer Russell, Assistant Principal at Hill Education Center, presented information about NUSD's Novato Adult School which serves adults in English as a Second Language (ESL) courses and General Equivalency and high school diplomas. 266 adults are currently enrolled in the Novato Adult School with the majority enrolled in the ESL courses.

Trustees commented and asked clarifying questions.

11. NON-AGENDA PUBLIC COMMENT - 6:30 PM

None

12. DISCUSSION/ACTION - 6:50 PM

a. (6:50 PM) Approval of HVAC Replacement Project at Hamilton TK-8 School, San Marin High School, San Ramon Elementary School and Pleasant Valley Elementary School; including approval to Use California Multiple Award Schedule (CMAS) Contract for Procurement of Equipment and Approval to Use Lease-Leaseback (LLB) Contract

John Dilena, Project Executive - Greystone West Company, presented the HVAC Replacement projects at Hamilton TK-8 School, San Marin High School, San Ramon Elementary School and Pleasant Valley Elementary School.

Trustees commented and asked clarifying questions.

Trustee Mack made a motion to approve the HVAC Replacement Project at Hamilton TK-8 School, San Marin High School, San Ramon Elementary School, and Pleasant Valley Elementary School; including approval to use California

Multiple Award Schedule (CMAS) Contract for Procurement of Equipment and Approval to use Lease-Leaseback (LLB) Contract.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

b. (7 PM) Approval of Resolution No. 4-2023/2024 Board Compensation for Missed Meetings

President Butler presented Resolution No. 4-2023/2024 Board Compensation for Missed Meetings due to Trustee Mack missing the September 12, 2023 Regular Board Meeting due to illness.

Trustee Limeta made a motion to approve Resolution No. 4-2023/2024 Board Compensation for Missed Meetings.

A roll call vote was taken.

Motion made by: Magali Limeta

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

13. CONSENT - 7:05 PM

a. Minutes of the Regular Meeting of September 12, 2023

Trustee Jacobson made a motion to approve the Minutes of the Regular Meeting of September 12, 2023.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

b. Personnel Action Report for September 19, 2023

Trustee Jacobson made a motion to approve the Minutes of the Regular Meeting of September 19, 2023.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

c. Approval of Memorandum of Understanding Between Sonoma Office of Education and Novato Unified School District to Provide Funding for Localized Professional Learning

Trustee Jacobson made a motion to approve the amended Memorandum of Understanding between Sonoma Office of Education and Novato Unified School District to Provide Funding for Localized Professional Learning.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

d. Approval of Addendum #13 to Contract with Greystone West Company for Construction Management Services for the San Jose Middle School Athletic Field Project and the Sinaloa Middle School Athletic Field Project Fee Schedules of Addendum #10 to Original Agreement with the District

Trustee Jacobson made a motion to approve the Addendum #13 to Contract with Greystone West Company for Construction Management Services for the San Jose Middle School Athletic Field Project and the Sinaloa Middle School Athletic Field Project Fee Schedules of Addendum #10 to Original Agreement with the District.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

e. Approval of Notice of Completion (NOC) for the Classroom Clerestory Window Installation Project at Olive Elementary School

Trustee Jacobson made a motion to approve the Notice of Completion (NOC) for the Classroom Clerestory Window Installation Project at Olive Elementary School.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

f. Approval of Change Order (CO) #2 to the Pinguelo Construction contract for the Classroom Clerestory Window Installation Project at Olive Elementary School

Trustee Jacobson made a motion to approve the Change Order (CO) #2 to the Pinguelo Construction contract for the Classroom Clerestory Window Installation Project at Olive Elementary School.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

g. Approval of Change Order #2 to the Total Base Rent in the Lease-Leaseback Contract with BHM Construction, Inc. for the Track & Field Renovation Project at San Jose Middle School

Trustee Jacobson made a motion to approve the Change Order #2 to the Total Base Rent in the Lease-Leaseback Contract with BHM Construction, Inc. for the Track & Field Renovation Project at San Jose Middle School.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

h. Approval of Change Order #2 to the Total Base Rent in the Lease-Leaseback Contract with BHM Construction, Inc. for the Track & Field Project at Sinaloa Middle School

Trustee Jacobson made a motion to approve the Change Order #2 to the Total Base Rent in the Lease-Leaseback Contract with BHM Construction, Inc. for the Track & Field Project at Sinaloa Middle School.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

i. Review and Approve Board Policy and Administrative Regulation Updates In the 3000 (Business) Series (2)

Trustee Jacobson made a motion to approve the Board Policy and Administrative Regulation Updates in the 3000 (Business) Series (2) which includes:

a. Board Policy 3540: Transportation

b. Administrative Regulation 3541: Transportation Routes and Services

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

a. Board Policy 3540: Transportation

b. Administrative Regulation 3541: Transportation Routes and Services

j. Review and Approval of Board Policy and Administrative Regulation Updates In the 4000 (Personnel) Series (3) - Second Readings

Trustee Jacobson made a motion to approve the Board Policy and Administrative Regulation Updates in the 4000 (Personnel) Series (3) as second and final readings which includes:

- a. Board Policy 4118: Dismissal/Suspension/Disciplinary Action
- b. Administrative Regulation 4118: Dismissal/Suspension/Disciplinary Action
- c. Board Policy 4315: Evaluation/Supervision

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

a. Board Policy 4118: Dismissal/Suspension/Disciplinary Action

**b. Administrative Regulation 4118:
Dismissal/Suspension/Disciplinary Action**

c. Board Policy 4315: Evaluation/Supervision

k. Approval of Gifts or Donations to the District per Board Policy 3290

Trustee Jacobson made a motion to approve the Gifts or Donations to the District per Board Policy 3290.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Yes

The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

I. Ratify Warrant Register for Warrants Issued September 7, 2023 Through September 13, 2023

Trustee Jacobson made a motion to ratify Warrant Register for Warrants Issued September 7, 2023 through September 13, 2023.

Motion made by: Julie Jacobson

Motion seconded by: Abbey Picus

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

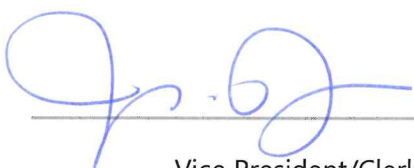
Magali Limeta - Yes

Abbey Picus - Yes

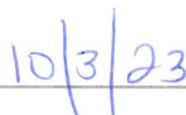
The motion passed with preferential votes from Student Trustee Avina, Student Trustee Brumley, and Student Trustee Calle La Bou.

14. ADJOURNMENT - 7:10 PM

The meeting was adjourned at 7:16 PM. The next Regular Board Meeting will be on October 3, 2023.



Vice President/Clerk



Date

