



NOVATO UNIFIED SCHOOL DISTRICT

1015 Seventh Street • Novato • CA • 94945 • nusd.org

PARCEL TAX OVERSIGHT COMMITTEE

NEW MEMBER INFORMATION MEETING

MINUTES

October 3, 2022

5:00 – 6:00 pm

Conference Room #107

| <u>TIME</u> | <u>TOPIC</u> | <u>PERSON</u> |
|-------------|--|---------------|
| 5:00 pm | Welcome and Introductions Lois Standing welcomes all members, highlighting the new ones (Lois joined via Zoom due to illness). Each member introduced themselves and gave a little background information on themselves to the group. 6:06pm meeting start. | Lois Standing |
| 5:10pm | Public Comment None. | |
| 5:15pm | Approve Minutes from Prior Meeting Lois explained these minutes were from a meeting that most new members had not attended. She asked returning members, Alan and Scott to verify they looked correct. The minutes were verified correct by the two and motion was made to approve 2.10.21 minutes. | PTOC |
| 5:20 pm | Parcel Tax Committee (PTOC) Background & Review Documents <ul style="list-style-type: none">• Parcel Tax Ballot Language• Board Policy and Administrative Regulations• Marin County Parcel Tax Summary 2021-2022 & 2022-2023• Parcel Tax Budget Overview• 2019-20 PTOC Annual Report | Lois Standing |

- 2020-21 & 2021-22 PTOC Annual Report Brainstorming Ashley Albertson

Each item was discussed by Lois and Ashley, supporting documents were supplied. Input was given regarding the 2020-21 PTOC Annual Report. Ashley to work on the annual report draft and get to committee prior to next meeting to review.

5:55pm Review Future Meeting Dates & Selection of Chairperson Lois Standing

Committee requested to have another meeting before the end of the year. Ashley had this recorded as December 5, 2022. Chairperson selected (Scott Keen) to present 2020-21 PTOC Annual Report to Board at the December 13, 2022 Board meeting.

6:00 pm Adjournment

Members in Attendance:

Mary Louise Brannigan
Barbara Granicher
Alan Harris
Scott Keen
Katey McAuley
Tina McMillan
Barbara Roddie
Tenesa Vuillemenot
Diane Gasson (Trustee-non voting)

Staff in Attendance:

Lois Standing (via Zoom)
Ashley Albertson
Leslie Benjamin