



NOVATO UNIFIED SCHOOL DISTRICT

1015 Seventh Street • Novato • CA • 94945 • nusd.org

PARCEL TAX OVERSIGHT COMMITTEE

MINUTES

December 5, 2022

5:00 – 6:00 pm

Conference Room #107

<u>TIME</u>	<u>TOPIC</u>	<u>PERSON</u>
5:00 pm	Welcome Lois called the meeting at 5:05pm. Lois did a quick welcome.	Lois Standring
5:05pm	Public Comment None	
5:10pm	Approve Minutes from Prior Meeting Tina motioned to approve the minutes / Barbara second	PTOC
5:15 pm	Review PTOC Documents <ul style="list-style-type: none">Parcel Tax 2020-21 Financials Review Lois reviewed the details in audited actuals and financial summary report provided to the committee2020-21 PTOC Annual Report DRAFT Ashley presented the 2020-21 annual report draft and asked for input/changes. Changes included:<ul style="list-style-type: none">-Add “The Covid Year” to the top of page 1-Change athletics picture on page 1-Various small wording changes on page 2-Change color of Secondary Counseling on Pie Chart on page 3-Possibly more quotes for back page	Lois Standring Ashley Albertson

PTOC annual report approved by committee with changes discussed

PTOC committee member to present to Board at 12.13.22 meeting

- Brainstorming for 2021-22 PTOC Annual Report (*if time allows*)

Committee wanted to discuss at next meeting and just get through the 2020-2021 annual report for now

5:55pm Review Future Meeting Dates Lois Standring
Discussion was had regarding giving a break and coming back in the Spring 2023 to meet and create the 2021-2022 PTOC Annual Report

6:00 pm Adjournment
Meeting adjourned at 6:22pm

Members in Attendance:

Mary Louise Brannigan
Barbara Granicher
Alan Harris
Katey McAuley
Tina McMillan
Barbara Roddie
Tenesa Vuillemenot
Diane Gasson (Trustee-non voting)

Staff in Attendance:

Lois Standring
Ashley Albertson