



NOVATO UNIFIED SCHOOL DISTRICT

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PARCEL TAX OVERSIGHT COMMITTEE

MINUTES

October 25, 2023

5:00 – 6:00 pm

Conference Room #107

<u>TIME</u>	<u>TOPIC</u>	<u>PRESENTER</u>
5:00 pm	Welcome and Introductions Joshua kicked off the meeting at 5:03pm welcoming the committee.	Joshua Braff
5:10pm	Public Comment No public comment.	
5:15pm	Approve Minutes from Prior Meeting Tina motioned to approve the 12.5.22 minutes / Tenesa second.	PTOC
5:20 pm	Parcel Tax Committee (PTOC) Background & Review Documents <ul style="list-style-type: none">Parcel Tax Ballot Language – NEW 2023 Joshua explained the new ballot language and old ballot language supplied. It was discussed that the next two annual reports generated by the committee will be based off the old ballot language.Board Policy and Administrative RegulationsMarin County Parcel Tax Summary 2021-2022 & 2022-2023 (revised 3.30.23)Parcel Tax Budget Overview Al Harris made comment regarding some MCOE training he attended years ago. He also mentioned the QSS financial report is a very helpful document for the committee and when the District changes financial systems- he hopes this report is still supplied to the committee. Tina McMillan suggested making the QSS financial summary a public document available on the website for easy access for	Joshua Braff

the community. Tina explained the City of Novato does a nice budget recap document. Joshua said he will be looking at that to see what we can do similar for the public/website.

Joshua went through the financial summary report in detail for the committee, revenue and expenses.

Al stated in past the question has been brought up if Novato Charter School is part of receiving Parcel Tax funds.

Discussion about PERS/STRS current rates and futures rates.

Tenesa asked question about the amount each site receives and how that's determined.

- 2020-2021 PTOC Annual Report
 - 2021-2022 & 2022-2023 PTOC Annual Report Brainstorming

Plan is to create a draft of the 2021-2022 Annual Report draft and emailed to committee to review and give changes/feedback before Thanksgiving break. The hope is to have the final draft ready for the committee at the 12.6.23 meeting.

Diane mentioned Prop 28 may get confused with Parcel Tax Dollars/spending.

5:55pm Review Future Meeting Dates Joshua Braff

- Next Meeting – December 6, 2023
- Board Meeting December 19, 2023 – Present 2021-2022 Annual Report

The future dates were discussed and agreed upon.

6:00 pm Adjournment
Meeting adjourned at 6:02pm

Members in Attendance:

Barbara Granicher

Alan Harris

Katey McAuley

Tina McMillan

Barbara Roddie

Tenesa Vuillemenot

Diane Gasson (Trustee-non voting)

Staff in Attendance:

Joshua Braff

Ashley Albertson

Members not in Attendance:

Mary Louise Brannigan