



**NOVATO UNIFIED SCHOOL DISTRICT**

1015 Seventh Street • Novato • CA • 94945 • nusd.org

**PARCEL TAX OVERSIGHT COMMITTEE**  
**MINUTES (REVISION OF ATTENDANCE LIST)**  
**December 6, 2023**

5:00 – 6:00 pm

Conference Room #203

<u>TIME</u>	<u>TOPIC</u>	<u>PRESENTER</u>
5:00 pm	Welcome Joshua kicked off the meeting at 5:05pm welcoming the committee.	Joshua Braff
5:05pm	Public Comment David Hernandez-made comments: <ul style="list-style-type: none"><li>• Review of annual expenditures are done a year later, in this case longer.</li><li>• Expressed high schools getting majority of the funding, none for elementary schools.</li><li>• Unrestricted general fund contribution.</li></ul>	
5:10pm	Approve Minutes from Prior Meeting Tenesa Vuillemetot motioned to approve the 10.25.23 minutes / Barbara Roddie second with change to remove Barbara Roddie listed twice on the “Members in Attendance” list.	PTOC
5:15 pm	Review PTOC Documents <ul style="list-style-type: none"><li>• Parcel Tax 2021-22 Financials Review<ul style="list-style-type: none"><li>○ Tina suggested putting some language on website regarding differences between Bond/Parcel Tax dollars</li><li>○ Alan asked how the County placing the District in limited receivership status effects the Parcel Tax dollars. Josh stated that it did not have any effect.</li><li>○ Extensive discussion regarding ADA/enrollment took place.</li></ul></li><li>• 2021-22 PTOC Annual Report</li></ul>	Joshua Braff

- Approval of DRAFT Report
  - Committee reviewed annual report ahead of time and during the meeting. Some revisions were reflected before the final meeting draft version brought to the 12.6.23 meeting.
  - Revisions requested at 12.6.23 meeting:
    - Make font uniform
    - If possible, plug in NHS secondary counseling image on back
    - Katey Motioned to approve 21-22 PTOC Annual Report / Tina second
- Selection of Annual Report Presenter
  - Tina will be the presenter at the December 19, 2023 Board Meeting. Thank you, Tina!
- Brainstorming for 2022-23 PTOC Annual Report (*if time allows*)

5:55pm      Review Future Meeting Dates      Joshua Braff

- Board Meeting December 19, 2023 – Present 2021-2022 Annual Report
- Next Meeting: February 7, 2024
  - This meeting date is good for the committee

6:00 pm      Adjournment  
Meeting adjourned at 6pm

**Members in Attendance:**

Alan Harris  
Katey McAuley  
Tina McMillan  
Barbara Roddie  
Tenesa Vuillemenot  
Mary Louise Brannigan

**Members not in Attendance:**

Barbara Granicher