



Regular Meeting of the Board of Trustees
02/13/2024 05:00 PM
Novato District Education Center
1015 Seventh Street
Novato, CA 94945

MEETING MINUTES

NUSD Mission

Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.

NUSD Vision

NUSD will provide an innovative and personalized learning experience for every student in a caring and supportive environment to develop the knowledge and skills necessary to be successful and productive citizens. NUSD will engage parents, teachers, and our community to actively support our students' growth and learning.

Board Priority/Goals

1. Student and Staff Success
2. Financial Responsibility
3. Facilities Enhancements and Maintenance
4. Communications Expanded to All Stakeholders

Public Comments

Individuals may address the Board of Trustees on agenda items on both the closed session and regular session agenda at the time they are under consideration. At a time so designated on the agenda at a **regular** meeting, individuals may address the Board on non-agenda items of interest to the public that are within the subject matter jurisdiction of the Board. All times noted on the agenda are estimates. Community members interested in making a public comment are advised to attend the meeting at the start.

In general, individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item with a total time limit on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. (Board Bylaw 9323)

Persons wishing to be heard by the Board must complete and submit an individual Request for Public Comment form. A designated District employee will be available at the meeting to assist individuals who are unable to complete the form themselves.

Attendees

Voting Members

Debbie Butler, Trustee
Diane Gasson, Trustee
Julie Jacobson, President
Greg Mack, Trustee
Ross Millerick, Trustee
Magali Limeta, Vice President/Clerk
Abbey Picus, Trustee - Absent

1. CALL TO ORDER AND ROLL CALL - 5 PM

President Jacobson called the meeting to order at 5 PM.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:01 PM

None

3. CLOSED SESSION AGENDA

4. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:02 PM

- a. **Announcement - Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.**
- b. **With respect to every item of business to be discussed in closed session: Public Employees Discipline/Dismissal/Release**
- c. **With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) Employees Organization: California State Employee Association (CSEA)**
- d. **With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) Employees Organization: Novato Federation of Teachers (NFT)**

5. CALL TO ORDER AND ROLL CALL - 6 PM

President Jacobson called the meeting to order at 6:01 PM. President Jacobson reminded the audience that the meeting is being broadcasted on NUSD's YouTube channel at the direction of the Board. The broadcast may capture images and sounds of those attending the meeting. Trustee Picus was absent for the meeting.

a. **Pledge of Allegiance**

6. **ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 6:02 PM**

a. **Board Action in closed session must be reported in open session.**

Vice President/Clerk Limeta reported on action taken in closed session.

b. With respect to every item of business to be discussed in closed session:
Public Employees Discipline/Dismissal/Release - Information only

c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) and Employees Organization: California State Employee Association (CSEA) - Gave direction

d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Francesca Whitcomb, Executive Director of Human Resources) and Employees Organization: Novato Federation of Teachers (NFT) - Gave direction

7. **APPROVAL OF AGENDA - 6:04 PM**

a. **The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.**

President Jacobson asked for a motion to approve the agenda. Trustee Millerick made a motion to approve the agenda as presented.

Motion made by: Ross Millerick

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

8. APPROVAL OF CONSENT AGENDA - 6:06 PM

a. All Consent items approved by a single action.

President Jacobson asked for a motion to approve the Consent agenda including an additional item for Consent Item 14p.

Trustee Mack made a motion to approve the agenda as presented with an addendum to Consent Item 14p.

Motion made by: Greg Mack

Motion seconded by: Ross Millerick

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

9. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 6:08 PM

a. Questions, Comments and Announcements

Trustee Announcements

- Attended San Jose Middle School *Moana* production
- Attended San Jose Middle School basketball games
- Attended North Marin Council PTA Meeting
- Awarded employees Modeling the Way recognition certificates
- Attended Safe Routes to School Mapping meeting
- Attended Workforce Housing Committee meeting
- Attended Local Control and Accountability Plan (LCAP) Town Hall meeting
- Looking forward to Joint Legislative Advisory Committee meeting in Sacramento to speak with legislators about public education
- Recognized Black History Month
- Visited Hamilton TK-8 School

Superintendent Announcements

- Winter sports wrapping up; North Coast Section playoffs happening
- Attended San Jose Middle School *Moana* production
- Awarded employees Modeling the Way recognition certificates

- Announced the first annual NUSD Music Festival to be held March 7 at Novato High School's Gordon Gym; 5th graders, middle school students, and high school students coming together to celebrate music at NUSD
- Five Trustees and two student Board members will be attending Joint Legislative Advisory Committee meeting in Sacramento to advocate for our students
- Grateful for labor partner leaders from California State Employee Association (CSEA) and Novato Federation of Teachers (NFT)
- Wished everyone a wonderful mid-winter break

Student Announcements

Marin Oaks High School - Daphne Wirth

- Celebrating Black History Month
- Application workshop took place for Santa Rosa Junior College and College of Marin
- English class reading books featuring LGBTQ+ issues
- Valentine hearts and candies were made for every student on campus

Novato High School - Francesca Calle La Bou

Not present

San Marin High School - Jessie Rolle

- Senior Engineering Capstone Project work underway
- Wellness Club doing activities for Valentine Week
- Planning for prom
- Celebrating Black History Month
- Activities around neurodiversity awareness are in the planning stages

10. PRESENTATIONS - 6:20 PM

a. (6:20 PM) San Jose Middle School

Whitney McEachern, Principal of San Jose Middle School, introduced Margaret Starr, San Jose Middle School's choir teacher. Students sang for the Board of Trustees. Many of the students in the choir participated in San Jose's choir through the STEAM (Science, Technology, Engineering, Art, and Mathematics) program in the 2022-23 school year and continued on in choir for the 2023-24 school year.

b. (6:30 PM) Hamilton TK-8 School

Stefanie Coe, Principal of Hamilton TK-8 School, introduced community members from Children for Change who work with the students of Hamilton TK-8 School. Children for Change's mission is to empower young people to

become change makers with the knowledge, confidence, and empathy to make a positive impact in their world. Students shared what they like most about participating in the volunteer Children for Change group.

11. NON-AGENDA PUBLIC COMMENT - 6:40 PM

None

12. STAFF REPORT - 7 PM

a. (7 PM) Mid-Year Monitoring Report of 2023-2024 Local Control and Accountability Plan (LCAP) and Budget Overview for Parents

Dr. Julie Synyard, Executive Director of Education Services, presented the Mid-Year Monitoring Report of 2023-2024 Local Control and Accountability Plan (LCAP) and Budget Overview for Parents.

The Local Control Accountability Plan is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.

During the 2023-2024 school year, California school districts are required to present a mid-year update on their Local Control Accountability Plan and the Local Control Funding Formula Budget Overview for Parents to the Board of Trustees by February 28, 2024. More local data will be forthcoming towards the end of the school year.

The focus of the 2023-24 school year has been on addressing chronic absenteeism among students which has vastly improved across all sites since last year at this time.

Trustees comments and asked clarifying questions.

b. (7:10 PM) Community Schools Update

Dr. Julie Synyard, Executive Director of Education Services, presented the Community Schools Update with Tenisha Tate-Austin of Critical Friends LLC and Robin Pendoley, Coordinator of Community Schools from the Marin County Office of Education.

The purpose of Community Schools is to reimagine our schools to better serve students and families, connect systems of support in and outside of school to meet the needs of families, and to create the infrastructure families need.

Staff are working on multiple grants for planning and implementing Community Schools in NUSD, specifically Marin Oaks High School and

Hamilton TK-8 School, with a recent grant application submitted on February 8, 2024. Staff will be made aware of the recent grant acceptance status by mid-May 2024 after the May 2024 State Board of Education meeting.

Sessions were held in English and Spanish at Marin Oaks High School and Hamilton TK-8 School to gather input from students, teachers, staff, and the community regarding Community Schools.

Some emerging needs from Marin Oaks High School include transportation, food and housing security, and mental health support. Some emerging needs from Hamilton TK-8 School include before-school care, bilingual mental health services, and services for newcomers.

Trustees and student Board members commented and asked clarifying questions.

13. DISCUSSION/ACTION - 7:20 PM

a. (7:20 PM) Approval of Novato Unified School District Comprehensive School Safety Plan

Student Trustee Samantha Robbins joined the meeting at this time.

Leslie Benjamin, Director of Communications and Community Engagement, presented NUSD's School District Comprehensive School Safety Plan.

The Comprehensive School Safety Plan is designed to address safety issues and focuses upon developing strategies to prevent, educate, and resolve incidents on the school campus. The Comprehensive Safety Plan is updated and reviewed annually by staff, School Site Councils, the District Safety Committee, law enforcement, and the fire district. The Comprehensive School Safety Plans will be posted on each school's website upon Board approval. In addition to these plans, the District has a confidential, tactical response plan to address emergency situations.

Trustees commented.

Trustee Mack made a motion to approve NUSD's Comprehensive School Safety Plan.

Motion made by: Greg Mack

Motion seconded by: Ross Millerick

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

b. (7:30 PM) Review and Approve Board Policy Updates in the 0000 (Philosophy, Goals, Objectives and Comprehensive Plans) Series (1) - First Reading

Dr. Julie Synyard, Executive Director of Education Services, presented a First Reading of Board Policy 0520: Intervention in Underperforming Schools.

Board Policy 0520 has been updated to reflect Senate Bill 114, 2023 which expands technical assistance based on a numerically significant student subgroup not making sufficient progress towards its local control and accountability plan (LCAP) to include identifying student subgroups that are low performing or experiencing significant disparities from other students or subgroups as identified on the California School Dashboard. Board Policy 0520 also outlines a new basis for technical assistance when a district fails to meet specified data submission requirements which includes identifying areas of strengths and weaknesses in the identified goals, actions, and services addressed in the LCAP, and reviewing a district's data management policies and collection and submission processes to ensure the submission of accurate data according to the processes and timelines established by the California Department of Education. Board Policy 0520 also specifies when the California Collaborative for Educational Excellence (CCEE) will consult with a district and any provider of technical assistance to determine if assistance from CCEE is necessary.

Trustee Limeta made a motion to approve updated Board Policy (BP) 0520: Intervention in Underperforming Schools as a first reading to be brought back as a second reading under Consent at a future meeting. BP 0520 is in the 0000 (Philosophy, Goals, Objectives and Comprehensive Plans) series.

Motion made by: Magali Limeta

Motion seconded by: Ross Millerick

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

a. Board Policy 0520: Intervention in Underperforming Schools

c. (7:35 PM) Election of 2024 California School Boards Association (CSBA) Delegate Assembly representative for Subregion 3-D (Marin County)

President Jacobson requested a motion to approve Maureen "Mo" de Nieva Marsh, School Board Member of San Rafael City Schools, as the 2024 California School Boards Association (CSBA) Delegate Assembly representative for Subregion 3-D (Marin County).

Trustee Limeta made a motion to approve Maureen "Mo" de Nieva Marsh, San Rafael City Schools, as the 2024 California School Boards Association (CSBA) Delegate Assembly representative for Subregion 3-D (Marin County).

Motion made by: Magali Limeta

Motion seconded by: Debbie Butler

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

d. (7:40 PM) Approval to Utilize a California Multiple Award Schedule ("CMAS") Purchasing Agreement for Verkada Security Cameras and Equipment to Support the Final Phase of Security Camera Installation (Phase 4: 14 Sites)

John Dilena, Project Executive from Greystone West Company, presented the California Multiple Award Schedule ("CMAS") Purchasing Agreement for Verkada Security Cameras and Equipment to Support the Final Phase of Security Camera Installation (Phase 4: 14 Sites) for NUSD.

On March 1, 2022, the Board approved Verkada as the District standard for security camera systems throughout the District. On May 10, 2022, the Board awarded a contract to Guidepost Solutions, LLC to begin Physical Security Assessments at the remaining District sites. On June 27, 2023,

Guidepost was awarded the contract for the Design of the Phase 4 Video Surveillance System and Construction Administration Services. Detailed design drawings for the final phase of security camera installation at the remaining 14 sites have been completed. The next step is to negotiate the purchase of the remaining 149 Verkada cameras and associated equipment utilizing a CMAS cooperative purchasing agreement. The cameras in this package will be installed at the following sites as part of the final phase of the Districtwide Video Surveillance Security Program Upgrade:

- Hamilton TK-8 School
- Loma Verde Elementary School
- Lu Sutton Elementary School
- Lynwood Elementary School
- Olive Elementary School
- Pleasant Valley Elementary School
- Rancho Elementary School
- San Ramon Elementary School
- Novato Charter School
- San Jose Middle School
- Sinaloa Middle School
- Hill Education Center
- NUSD Transportation and Food & Nutritional Services Facilities
- Novato Unified School District Office

The cost of the project is estimated to be \$731,177.36 budgeted from Fund 22 (Measure G Bond) and was formerly approved by the Board of Trustees as part of the Security Camera budget. Work will begin in the summer of 2024 and is expected to be completed by the end of 2024.

Trustees commented and asked clarifying questions.

Trustee Millerick made a motion to approve utilizing a CMAS purchasing agreement for the remaining Verkada security cameras and equipment in order to support the final phase of security camera installation at 14 sites.

Motion made by: Ross Millerick

Motion seconded by: Diane Gasson

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

e. (7:50 PM) Approval of Resolution No. 15-2023/2024 For Novato Unified School District To Partner With Public Agency Retirement Services (PARS) To Provide A Retirement Incentive In 2023/2024

Joshua Braff, Chief Financial Officer, presented Resolution No. 15-2023/2024 for Novato Unified School District to partner with the Public Agency Retirement Services (PARS) agency in order to provide a Retirement Incentive for classified, certificated, and administrative staff in the 2023-24 school year.

Eligibility for Certificated Staff:

- Certificated non-management and management employees who are employed by the District as of February 13, 2024
- Eligible to retire under CalSTRS at fifty-five (55) years of age with five (5) years of CalSTRS service or fifty (50) years of age with thirty (30) years of CalSTRS service as of June 30, 2024

Eligibility for Classified Staff:

- Classified non-management, management, and confidential employees who have an FTE of 0.5 or greater as of February 13, 2024
- Eligible to retire under CalPERS at fifty (50) years of age with five (5) years of CalPERS service as of June 30, 2024

Number of NUSD employees currently eligible for the Retirement Incentive:

- 94 certificated non-management employees
- 5 certificated management employees
- 129 classified non-management employees
- 2 classified management employees

Eligible employees will receive a PARS packet by end of February 2024 to their home addresses directly from PARS.

Sending packets and completing analysis regarding the Retirement Incentive will cost the District \$5000 payable to PARS. Representatives from PARS will schedule information sessions for eligible staff in late February 2024.

During the first week of April 2024, PARS staff will come to collect packets in

person and to answer questions of eligible employees. On April 5, 2024, the Retirement Incentive enrollment window will close. Staff will ask for the Board's final approval of the Retirement Incentive at the April 23, 2024 Regular Board Meeting if there are employees accepting the Retirement Incentive offer.

Trustees commented and asked clarifying questions.

Trustee Limeta made a motion to approve Resolution No. 15-2023/2024 for Novato Unified School District to partner with Public Agency Retirement Services (PARS) to provide a Retirement Incentive in 2023/2024.

A roll call vote was taken. The motion passed with a vote of 6-0 and one Trustee absent (Picus).

Motion made by: Magali Limeta

Motion seconded by: Greg Mack

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

f. (8 PM) Approval of Contract with Commercial Energy (CE) for Novato Unified School District to Receive Natural Gas Energy

Joshua Braff, Chief Financial Officer, presented a contract with Commercial Energy (CE) for the District to Receive Natural Gas Energy. NUSD currently has a contract with School Project for Utility Rate Reduction (SPURR), which is ending service at the end of the 2023-24 school year.

NUSD has utilized SPURR as its third party natural gas procurement agent for the past several years. In October 2023, SPURR notified the District that it will not be serving core natural gas to any school district after June 30, 2024. Staff is requesting approval to change from SPURR to Commercial Energy beginning in July 2024. Commercial Energy has been an Oakland-based PG&E authorized natural gas supplier for the past 20 years. As with SPURR, PG&E will still be the delivery agent of natural gas to the District.

Under the Commercial Energy program, the District will receive natural gas bills from PG&E for both the PG&E delivery charges and the Commercial Energy procurement charges with a single remittance due to PG&E. PG&E

in turn pays Commercial Energy for their portion of the charges.

If NUSD does not change to Commercial Energy in July 2024, the District will default to PG&E bundled service in July. PG&E only offers a month-to-month variable rate that fluctuates with the wholesale market.

Commercial Energy offers customized pricing options such as a 100% Fixed option or a Capped option, that are not offered by PG&E, that will help the District better budget, reduce costs, and mitigate its financial risk.

The proposed agreement with Commercial Energy is for 12 months, which is not automatically renewed. At the end of the 12-month term, Commercial Energy will provide a performance review for the District to analyze prior to signing another 12-month term. The subsequent renewal will be based on prevailing future natural gas rates at that time. If after the performance review, the District wishes to select PG&E or another supplier, the District may do so.

There are no costs to switch, no additional fees, and no mechanical changes necessary to implement this program. The 12-month Fixed rate offered by Commercial Energy locks the District's rate at \$0.69 per therm (based on February 13, 2024 market close) beginning with meter-read cycles in July 2024. The Fixed rate will provide the District with a \$43,176 reduction (31%) on natural gas procurement costs for the 2024-25 budget year.

Trustees commented and asked clarifying questions.

Trustee Gasson made a motion to approve the contract with Commercial Energy (CE) for Novato Unified School District to receive natural gas energy.

Motion made by: Diane Gasson

Motion seconded by: Greg Mack

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustees Robbins, Rolle, and Wirth.

14. CONSENT - 8:10 PM

a. Minutes of the Regular Meeting of January 30, 2024

Trustee Mack made a motion to approve the Minutes of the Regular Meeting of January 30, 2024.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

b. Personnel Action Report for February 13, 2024

Trustee Mack made a motion to approve the Personnel Action Report for February 13, 2024.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

c. Approval of Revised Job Description - Systems Engineer

Trustee Mack made a motion to approve the Revised Job Description - Systems Engineer.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

d. Approval of Revised Job Description - NUSD Web Designer

Trustee Mack made a motion to approve the Revised Job Description - NUSD Web Designer.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes
Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

**e. Approval of Change Order #5 (CO) to Wright Contracting, Inc.
Contract for the Kitchen Renovation Project at Sinaloa Middle School**

Trustee Mack made a motion to approve Change Order #5 (CO) to Wright Contracting, Inc. Contract for the Kitchen Renovation Project at Sinaloa Middle School.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes
Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

f. Approval of Change Order #2 (CO) for the HVAC Controls Upgrade Project at the District Office

Trustee Mack made a motion to approve Change Order #2 (CO) for the HVAC Controls Upgrade Project at the District Office.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

g. Approval of Change Order #3 to the Total Base Rent (TBR) in the Lease-Leaseback (LLB) Contract with BHM Construction, LLC (BHM) for the Track & Field Renovation Project at San Jose Middle School

Trustee Mack made a motion to approve Change Order #3 to the Total Base Rent (TBR) in the Lease-Leaseback (LLB) Contract with BHM Construction, LLC (BHM) for the Track & Field Renovation Project at San Jose Middle School.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

h. Approval of Change Order #4 to the Total Base Rent (TBR) in the Lease- Leaseback (LLB) Contract with BHM Construction, LLC (BHM) for the Track & Field Renovation Project at Sinaloa Middle School

Trustee Mack made a motion to approve Change Order #4 to the Total Base Rent (TBR) in the Lease- Leaseback (LLB) Contract with BHM Construction, LLC (BHM) for the Track & Field Renovation Project at Sinaloa Middle School.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

i. Approval of Notice of Completion (NOC) for the Kitchen Renovation Project at Sinaloa Middle School

Trustee Mack made a motion to approve the Notice of Completion (NOC) for the Kitchen Renovation Project at Sinaloa Middle School.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

j. Approval of Notice of Completion (NOC) for the HVAC Controls Upgrade Project at the District Office

Trustee Mack made a motion to approve the Notice of Completion (NOC) for the HVAC Controls Upgrade Project at the District Office.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

**k. Approval of California Environmental Quality Act (CEQA)
Categorical Exemption for the Exterior Paint and Dry Rot Repair Project
at Rancho Elementary School and Hill Education Center**

Trustee Mack made a motion to approve the California Environmental Quality Act (CEQA) Categorical Exemption for the Exterior Paint and Dry Rot Repair Project at Rancho Elementary School and Hill Education Center.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes
Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

**l. Approval of California Environmental Quality Act (CEQA) Categorical
Exemption for the Roofing Project at Loma Verde Elementary School**

Trustee Mack made a motion to approve the California Environmental Quality Act (CEQA) Categorical Exemption for the Roofing Project at Loma Verde Elementary School.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes
Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

m. Approval of Addendum #15 to Contract with Greystone West Company for Construction Management Services for the Loma Verde Roof Replacement and Rancho Elementary School & Hill Education Center Paint and Dry Rot Repair Projects

Trustee Mack made a motion to approve Addendum #15 to Contract with Greystone West Company for Construction Management Services for the Loma Verde Roof Replacement and Rancho Elementary School & Hill Education Center Paint and Dry Rot Repair Projects.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

n. Approval to Award Contract to STRATA a/p (STRATA) for Architectural Design Services for the Basketball Hoops Replacement at Novato High School Project

Trustee Mack made a motion to award the Contract to STRATA a/p (STRATA) for Architectural Design Services for the Basketball Hoops Replacement at Novato High School Project.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

o. Approval to Begin Public Bidding for the Districtwide Security Camera Phase 4 Project

Trustee Mack made a motion to approve to Begin Public Bidding for the Districtwide Security Camera Phase 4 Project.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

p. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153

Trustee Mack made a motion to approve Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153 which includes:

a. San Marin High School: Music - Santa Cruz, CA; March 15-16, 2024

b. Lynwood Elementary School: 5th Grade - Walker Creek, CA; April 2-5, 2024

c. Novato High School: Potential Spring Sports Athletic Playoff Destinations - April 2024-June 2024

d. San Marin High School: Potential Spring Sports Athletic Playoff Destinations - April 2024-June 2024

e. San Marin High School: Speech and Debate - Union City, CA; March 2-3, 2024

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

- a. **San Marin High School: Music - Santa Cruz, CA; March 15-16, 2024**
 - b. **Lynwood Elementary School: 5th Grade - Walker Creek, CA; April 2-5, 2024**
 - c. **Novato High School: Potential Spring Sports Athletic Playoff Destinations - April 2024-June 2024**
 - d. **San Marin High School: Potential Spring Sports Athletic Playoff Destinations - April 2024-June 2024**
 - e. **San Marin High School: Speech and Debate - Union City, CA; March 2-3, 2024**
- q. **Review and Approve Board Policy Updates in the 0000 (Philosophy, Goals, Objectives and Comprehensive Plans) Series (1) - Second Reading**

Trustee Mack made a motion to approve the Board Policy Updates in the 0000 (Philosophy, Goals, Objectives and Comprehensive Plans) series as a second and final reading which includes:

- a. Board Policy 0500: Accountability

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

- a. **Board Policy 0500: Accountability**
- r. **Review and Approve Board Policy and Administrative Regulation Updates in the 4000 (Personnel) Series (8)**

Trustee Mack made a motion to approve the Board Policy and Administrative Regulation Updates in the 4000 (Personnel) series which includes:

- a. Board Policy 4140: Bargaining Units

- b. Board Policy 4240: Bargaining Units
- c. Administrative Regulation 4161.1 Personal Illness/Injury Leave
- d. Administrative Regulation 4261.1 Personal Illness/Injury Leave
- e. Administrative Regulation 4361.1 Personal Illness/Injury Leave
- f. Administrative Regulation 4161.2 Personal Leaves
- g. Administrative Regulation 4261.2 Personal Leaves
- h. Administrative Regulation 4361.2 Personal Leaves

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

- a. **Board Policy 4140: Bargaining Units**
- b. **Board Policy 4240: Bargaining Units**
- c. **Administrative Regulation 4161.1 Personal Illness/Injury Leave**
- d. **Administrative Regulation 4261.1 Personal Illness/Injury Leave**
- e. **Administrative Regulation 4361.1 Personal Illness/Injury Leave**
- f. **Administrative Regulation 4161.2 Personal Leaves**
- g. **Administrative Regulation 4261.2 Personal Leaves**
- h. **Administrative Regulation 4361.2 Personal Leaves**
- s. **Review and Approve Administrative Regulation Updates in the 5000 (Student) Series (1) - Second Reading**

Trustee Mack made a motion to approve the Board Policy Updates in the 5000 (Student) series as a second and final reading which includes:

- a. Administrative Regulation 5131.41: Use of Seclusion and Restraint

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

a. Administrative Regulation 5131.41: Use of Seclusion and Restraint

t. Review and Approve Administrative Regulation and Exhibit Updates in the 6000 (Instruction) Series (3)

Trustee Mack made a motion to approve the Administrative Regulation and Exhibit Updates in the 6000 (Instruction) series which includes:

- a. Exhibit 6142.7 (2): Physical Education And Activity - Permanent Exemption Form
- b. Exhibit 6146.11 (2): Alternative Credits Towards Graduation - Graduation Requirement Exemption Evaluation Form
- c. Administrative Regulation 6184: Continuation Education

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes
Diane Gasson - Yes
Julie Jacobson - Yes
Greg Mack - Yes
Ross Millerick - Yes
Magali Limeta - Yes
Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

a. Exhibit 6142.7 (2): Physical Education And Activity - Permanent Exemption Form

b. Exhibit 6146.11 (2): Alternative Credits Towards Graduation - Graduation Requirement Exemption Evaluation Form

c. Administrative Regulation 6184: Continuation Education

u. Ratify Warrant Register for Warrants Issued January 23, 2024 through February 6, 2024

Trustee Mack made a motion to ratify Warrant Register for Warrants issued January 23, 2024 through February 6, 2024.

Motion made by: Greg Mack

Motion seconded by: Magali Limeta

Voting:

Debbie Butler - Yes

Diane Gasson - Yes

Julie Jacobson - Yes

Greg Mack - Yes

Ross Millerick - Yes

Magali Limeta - Yes

Abbey Picus - Not Present

The motion passed with preferential votes from Student Trustee Rolle and Student Trustee Wirth.

15. ADJOURNMENT - 8:15 PM

The meeting was adjourned at 7:27 PM. The next Regular Board meeting will be on March 5, 2024.



Vice President/Clerk



Date