

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**THE NOVATO FEDERATION OF TEACHERS LOCAL 1986**  
**and**  
**THE NOVATO UNIFIED SCHOOL DISTRICT**  
**REGARDING ARTICLE 9:4.1**

This Memorandum of Understanding ("MOU") is entered into on June 3, 2024 by and between the Novato Unified School District ("NUSD") and the Novato Federation of Teachers ("NFT") local 1986, regarding Resource Department Class Size (Article 9:4.1 of the NFT-NUSD Collective Bargaining Agreement).

The Parties agreed to the following language included in the signed Tentative Agreement dated April 26, 2024:

**9:4 Resource Department**

**9:4.1** Resource students shall be apportioned in an equitable manner among the staff of each department, or clustered in several classes which will be assisted by the Resource Staff. As prescribed by the Education Code 56000, resource teachers shall have a maximum caseload of twenty-eight (28) students. If an RSP teacher agrees to sign the state waiver, allowing the staff member's caseload to increase up to thirty-four (34) students, an additional .2 FTE will be assigned until the caseload is reduced to below twenty-eight (28) students.

The Parties agree to the following minor edit to the above contract language effective immediately, and to be incorporated into the Collective Bargaining Agreement which was agreed to be extended through.

**9:4 Resource Department**

**9:4.1** Resource students shall be apportioned in an equitable manner among the staff of each department, or clustered in several classes which will be assisted by the Resource Staff. As prescribed by the Education Code 56000, resource teachers shall have a maximum caseload of twenty-eight (28) students. If an RSP teacher agrees to sign the state waiver, allowing the staff member's caseload to increase up to thirty-four (34) students, an additional .2 FTE will be assigned until the caseload is reduced to ~~below~~ twenty-eight (28) students **or less**.

For the District:



Francesca Whitcomb  
Director of Human Resources

Date: 6.3.2024

For the Novato Federation of Teachers:



Mariah Fisher  
NFT Co-President



Liz Nelson  
NFT Co-President

Date: 6/5/24

