

**Memorandum of Understanding  
Between  
Novato Federation of Teachers (NFT)  
and  
Novato Unified School District (NUSD)**

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Novato Federation of Teachers and the Novato Unified School District regarding the assignment of Leadership Teachers at San Jose Middle School for the 2024-2025 school year.

- Mr. Travis Brackett is a full-time 1.0 FTE teacher assigned to San Jose Middle School to teach Social Studies and English Language Development (ELD) in the 2024-2025 school year.
- Ms. Elizabeth Pasquale is a part-time 0.4 FTE Elementary Counselor assigned to Loma Verde Elementary for the 2024-2025 school year.
- Mr. Brackett and Ms. Pasquale will co-lead the San Jose Middle School Leadership class for the 2024-2025 school year.
- Mr. Brackett will be assigned the .2 FTE (one section) Leadership course in his schedule.
- Ms. Pasquale will be assigned the .2 FTE (one section) release period in her schedule, in addition to her .4 FTE assignment as Elementary Counselor at Loma Verde.
- Neither Mr. Brackett nor Ms. Pasquale will receive the Leadership Chair stipend.


This MOU is not precedent setting and is for the 2024-2025 school year only, expiring on June 30, 2025.

For NFT:

 \_\_\_\_\_ Date: 8/7/24  
Mariah Fisher, Co-President

 \_\_\_\_\_ Date: 8/7/24  
Liz Nelson, Co-President

For NUSD:

 \_\_\_\_\_ Date: 8.7.2024  
Francesca Whitcomb, Executive Director of HR